

## Technical Elective Preference Guideline for Undergraduate Students

### 2025-2026 Spring Semester

TEContact e-mail address: [ie-tech@metu.edu.tr](mailto:ie-tech@metu.edu.tr)

Start time to submit your preferences: February 9<sup>th</sup>, 11:00 am (after the online meeting)

Deadline to submit your preferences: February 10<sup>th</sup>, 10:00 am.

**What are the technical electives offered this semester and what are their prerequisites?**

Course Code	Course Title	Instructor	Prerequisites
IE 418	Supply Chain Management	İ. S. Bakal	IE323
IE 420	Service Systems	E. Uyar	IE251
IE 453	Topics in Optimization	S. Gürel	IE252
IE 496	Financial Engineering	S. Duran	IE347
IE 460	Introduction to Data Mining	C. İyigün	IE266
IE 494	Special Topics in Industry Analysis	E. Erkul	-

**How can I learn more about the technical electives?**

You may find syllabi of the courses offered at METU Student Portal [View Program Course Details \(64\)](#).

**Can an undergraduate student take a graduate course as a technical elective?**

This semester 1 graduate course, IE 543 (Industrial Economics) is available with limited capacity for undergraduate students to take.

Course Code	Course Title	Instructor	Prerequisites
IE543	Industrial Economics	Ç. Güven	-

## How do I submit my preferences for technical elective courses?

You can enter your preferences **both for the undergraduate technical elective courses and graduate course** listed in the tables above. Go to the “Technical elective preference form” link given under Current Semester tab. Fill out the form as follows.

1. Enter your first and last names in the first and the second fields. **DO NOT** use any Turkish characters and use capital letters.
2. Enter your student ID in the third field. Note that your student number includes 7 digits, e.g. 1742998. Enter which year you are currently registered at to the next field, e.g. 3 or 4.
3. Enter the number of technical elective courses you have left in order to graduate, and the number of technical elective courses you plan to take this semester. **If you want to take more than 2 courses in this semester, you should justify it with a valid reason.** For this, you should write your valid reason in the "Explanation Box" at the end of the “Technical Elective Preference Form”. Note that our priority is to make sure all students get their best ranking of the first two courses primarily. Also provide information of any technical elective courses you have taken until now, and what their grades were on the following question.
4. Rank all of the technical elective courses in the order of your preference. The most preferred course must have rank 1. Be sure you use a different rank for each course. That is, two courses should not have the same rank. While doing this, make sure you place the courses you cannot take (due to scheduling conflicts or prerequisites) **at the end of your preference list.**
5. Select all the courses as "I can take this course" or "I can NOT take this course". Select "I can NOT take this course" if you have **a conflict with a MUST or RESTRICTED ELECTIVE course, you cannot satisfy Prerequisite Requirements of the course or you have already taken the course.** Give your valid reasons in the "Explanation Box" at the end of the “Technical Elective Preference Form” as follows:

"I cannot take the course IE4XX due to conflict with the must course Section A, IE3XX, MATHXXX, MEXXX etc."

"I cannot take the course IE4XX, because I did not take the prerequisite course IEXXX."

"I cannot take the course IE4XX, because I have already taken this course."

**!!** Again, while entering your preferences, please make sure you also **rank all elective courses that you cannot take due to above restrictions at the end.** This is a very important rule. If you do not follow it, your preferences will be updated **randomly.**

**!!** Please do not forget to click submit and wait to see **“Your form has been submitted.” notification** to leave the web page. If you cannot see the notification and the web page remains in the preference form, **follow the error message given at the top of the preference form.**

### **Can I submit my preferences into the system more than once?**

It is better for us that you submit your preferences only once. However, if you make a mistake and submit your preferences twice, it will not be a problem. The most recent submission will be considered.

### **Which type of scheduling conflicts are valid?**

**NOT** your part time job or nontechnical elective courses. Only the conflicts with your must and restricted elective courses are valid constraints.

### **Double Major / Minor Students**

You must send an e-mail to [ie-tech@metu.edu.tr](mailto:ie-tech@metu.edu.tr) until **February 9th, 16:00** stating your student number, name, surname and the course(s) you would like to take. You do not need to submit the preference form.

This only applies if your major is not Industrial Engineering.

### **What if I do not register to the course I am assigned to?**

You should have a valid reason to do so. You should immediately send an e-mail to [ie-tech@metu.edu.tr](mailto:ie-tech@metu.edu.tr) if you decide not to register to an assigned course. Switching the course with another friend is not allowed. When you do not register to the course, another assignment will be made for the empty spot during the add-drop week.

### **Information of the meeting with the committee:**

Topic: Technical Elective Process Information Meeting 2025 -2026 Spring

Time: February 9th, 10:00 am

Join Zoom Meeting

<https://zoom.us/j/92387548456?pwd=0QG0kQwivpvukQCK07wEopRf7Dmy2z.1>

Meeting ID: 923 8754 8456

Passcode: 12345